

# QUILL AND SCROLL CHARTER FORM

*(Print Complete Information.)*

High School \_\_\_\_\_

School Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code +4 \_\_\_\_\_

E-mail Address \_\_\_\_\_ School Phone Number \_\_\_\_\_

Year School Founded \_\_\_\_\_ Enrollment \_\_\_\_\_ Grades \_\_\_\_\_  Public  Non-Public

NEWSPAPER \_\_\_\_\_ Adviser Name \_\_\_\_\_

Adviser Email \_\_\_\_\_ No. of issues/yr \_\_\_\_\_ Staff Size \_\_\_\_\_

Page in local paper? \_\_\_\_\_

YEARBOOK \_\_\_\_\_ Adviser Name \_\_\_\_\_

Adviser Email \_\_\_\_\_ Delivery Date \_\_\_\_\_ Staff Size \_\_\_\_\_

No. of Pages \_\_\_\_\_

MAGAZINE \_\_\_\_\_ Adviser Name \_\_\_\_\_

Adviser Email \_\_\_\_\_ Publication Date \_\_\_\_\_ Staff Size \_\_\_\_\_

No. of Pages \_\_\_\_\_

BROADCAST/WEBSITE \_\_\_\_\_ Adviser Name \_\_\_\_\_

Adviser Email \_\_\_\_\_ Production Date(s) \_\_\_\_\_ Staff Size \_\_\_\_\_

Extracurricular? \_\_\_\_\_ Journalism Course(s)? \_\_\_\_\_

*Office Use Only*

## CHARTER & MEMBER INFORMATION



### ABOUT CHARTER:

To be eligible for a Quill and Scroll charter, your high school must publish a magazine, newspaper, or yearbook, or produce a Web page or broadcast news program. Students may also be eligible if they are under the supervision of a local publication, radio or television station. Upon approval, you will receive your charter packet. **Charter fee of \$100 must accompany**

**application.** Charter includes: an 8 1/2" by 11" Charter Certificate; one-year subscription to QUILL & SCROLL magazine; Chapter Manual, Principal's Guide, and Stylebook and one student membership. Include a "Banner Package" with all standard benefits as well as an added satin 20" x 40" Wall Banner for events and initiations for only \$25 more. This is a **Lifetime Charter, No Annual Dues Are Assessed.**

### ABOUT MEMBERSHIP:

Quill and Scroll charters are granted to schools. All journalism programs and media in each school are included. Only charter member schools may recommend students for membership. Recommendation forms are available on our website. **Students recommended for membership must meet the following requirements:**

in the upper third of their class in general scholastic standing, either for the year of their election or for the cumulative total of all of their high school work.

3. They must have done superior work in some phase of journalism or school media work, such as writing, editing, business management or production.

4. They must be recommended by the supervisor, adviser or by the committee governing media.

5. They must be approved by the Executive Director of Quill and Scroll.

1. They must be of sophomore, junior, or senior classification.

2. They must have the equivalent of a B grade point average or be

### ADD INAUGURAL STUDENT:

Name: \_\_\_\_\_ SO JR SR

E-mail Address: \_\_\_\_\_

*There are no annual dues. When a student is accepted for this lifetime membership, he or she pays one initiation fee of \$25. Each new member receives an official membership pin or charm, a membership certificate and a one-year subscription to Quill & Scroll magazine.*

**Please sign and attach Charter Fee or pay with a check, purchase order, or online using Link2Gov service on [quillscroll.org/school-charters](http://quillscroll.org/school-charters)**

Charter Only (\$100)  Charter/Banner (\$125)

ADVISER SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_